



Illinois Department of Revenue

IDR-341 Tax Information Request

Read this information before completing this form.

You should complete and return this form if you want to be included on our mailing list to receive information, such as the *Package X*, informational bulletins, and special notices.

Note You can receive this information faster by using our web site at **tax.illinois.gov**.

Step 1: Complete the following information

Be sure to include a valid Social Security number (SSN) or federal employer identification number (FEIN). We cannot process your request without one of these numbers.

1 Write your SSN or FEIN.

FEIN or SSN

2 Write your name and mailing address.

Your first name and initial

Your last name

Name of your business

Mailing address

City

State

ZIP

3 If available, write the following information.

Phone number: _____ - _____

FAX number: _____ - _____

Email address: _____

Step 2: Request the tax information you wish to receive

4 Check the box for the type(s) of tax information you wish to receive.

☐ sales, service, and use taxes

☐ automobile renting taxes

☐ vehicle taxes

☐ tire user fee

☐ MPEA taxes

☐ Chicago soft drink tax

☐ county motor fuel tax

☐ drycleaning solvent tax

☐ manufacturer's purchase credit

☐ motor fuel tax

☐ liquor taxes

☐ income taxes

☐ withholding tax

☐ hotel taxes

☐ public utilities taxes

☐ coin-operated amusement device tax

☐ cigarette and tobacco products taxes

☐ bingo/charitable games/pull tab taxes

☐ telecommunications taxes

☐ motor fuel use tax (IFTA)

☐ other _____

Step 3: Complete your *Package X* order.

If you would like a *Package X*, *Informational Copies of Tax Returns*, please complete the following information. You may order one free *Package X*. Additional books can be purchased at a cost.

5 Check the box to receive one **free** *Package X*.

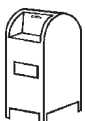
☐ **Free** *Package X*

6 Check this box if you would like to order additional *Package X* books.

☐ How many? _____ X \$7 = \$ _____

7 Write the dollar amount from Line 6. Make your check payable to "Illinois Department of Revenue." **Total** \$ _____

Step 4: Send this request with any amount you owe for your *Package X* order.



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